

## **EXHIBIT 1: MODEL INDIVIDUAL ENROLLMENT REQUEST FORM TO ENROLL IN A MEDICARE ADVANTAGE PLAN (PART C) OR MEDICARE PRESCRIPTION DRUG PLAN (PART D)**

### **Who can use this form?**

People with Medicare who want to join a Medicare Advantage Plan or Medicare Prescription Drug Plan

### **To join a plan, you must:**

- + Be a United States citizen or be lawfully present in the U.S.
- + Live in the plan's service area

**Important:** To join a Medicare Advantage Plan, you must also have both:

- + Medicare Part A (Hospital Insurance)
- + Medicare Part B (Medical Insurance)

### **When do I use this form?**

You can join a plan:

- + Between October 15–December 7 each year (for coverage starting January 1)
- + Within 3 months of first getting Medicare
- + In certain situations where you're allowed to join or switch plans

Visit [Medicare.gov](https://www.Medicare.gov) to learn more about when you can sign up for a plan.

### **What do I need to complete this form?**

- + Your Medicare Number (the number on your red, white, and blue Medicare card)
- + Your permanent address and phone number

**Note:** You must complete all items in Section 1. The items in Section 2 are optional — you can't be denied coverage because you don't fill them out.

### **Reminders:**

- + If you want to join a plan during fall open enrollment (October 15–December 7), the plan must get your completed form by December 7.
- + Your plan will send you a bill for the plan's premium. You can choose to sign up to have your premium payments deducted from your bank account or your monthly Social Security (or Railroad Retirement Board) benefit.

### **What happens next?**

Submit your completed and signed form using one of the three options below:

Providence Medicare Advantage Plans  
P.O. Box 5548  
Portland, OR 97228-5548

Scan and fax pages to:  
**503-574-8653**

Scan and email pages to:  
[provMedicare@providence.org](mailto:provMedicare@providence.org)

Once they process your request to join, they'll contact you.

### **How do I get help with this form?**

Call Providence Medicare Advantage Plans at **503-574-6508** or **1-855-234-2495**. TTY users can call **711**.

Or, call Medicare at **1-800-MEDICARE** (**1-800-633-4227**). TTY users can call **1-877-486-2048**.

**En español:** Llame a Providence Medicare Advantage Plans al **503-574-6508** or **1-855-234-2495**/TTY: **711** o a Medicare gratis al **1-800-633-4227** y oprima el 2 para asistencia en español y un representante estará disponible para asistirle.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-NEW. The time required to complete this information is estimated to average 20 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

#### **IMPORTANT**

**Do not send this form or any items with your personal information (such as claims, payments, medical records, etc.) to the PRA Reports Clearance Office. Any items we get that aren't about how to improve this form or its collection burden (outlined in OMB 0938-1378) will be destroyed. It will not be kept, reviewed, or forwarded to the plan. See "What happens next?" on this page to send your completed form to the plan.**



**Answer these important questions:**

Will you have other coverage in addition to Providence Medicare Advantage Plans?  Yes  No

Some individuals may have other coverage, including other private insurance, TRICARE, Federal employee health benefits coverage, VA benefits, or State pharmaceutical assistance programs.

If “yes,” please list your other coverage and your identification (ID) number for this coverage.

\_\_\_\_\_  
Name of other coverage

\_\_\_\_\_  
ID number for this coverage

\_\_\_\_\_  
Group number for this coverage

Check all that apply:  Medical  Vision  Dental  Prescription

**IMPORTANT: Read and sign below:**

- + I must keep both Hospital (Part A) and Medical (Part B) to stay in Providence Medicare Advantage Plans.
- + By joining this Medicare Advantage Plan or Medicare Prescription Drug Plan, I acknowledge that Providence Medicare Advantage Plans will share my information with Medicare, who may use it to track my enrollment, to make payments, and for other purposes allowed by Federal law that authorize the collection of this information (see Privacy Act Statement below).
- + Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.
- + The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.
- + I understand that people with Medicare are generally not covered under Medicare while out of the country, except for limited coverage near the U.S. border.
- + I understand that when my Providence Medicare Advantage Plans coverage begins, I must get all of my medical and prescription drug benefits from Providence Medicare Advantage Plans. Benefits and services provided by Providence Medicare Advantage Plans and contained in my Providence Medicare Advantage Plans "Evidence of Coverage" document (also known as a member contract or subscriber agreement) will be covered. Neither Medicare nor Providence Medicare Advantage Plans will pay for benefits or services that are not covered.
- + I understand that my signature (or the signature of the person legally authorized to act on my behalf) on this application means that I have read and understand the contents of this application. If signed by an authorized representative (as described above), this signature certifies that:
  - 1) This person is authorized under State law to complete this enrollment, and
  - 2) Documentation of this authority is available upon request by Medicare.

\_\_\_\_\_  
**Signature**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
**Today's date**

If you are the authorized representative, sign above and fill out these fields:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Relationship to enrollee

**AGENT USE ONLY**

\_\_\_\_\_  
AGENT NAME

\_\_\_\_/\_\_\_\_/\_\_\_\_  
DATE

\_\_\_\_\_  
NPN #

\_\_\_\_/\_\_\_\_/\_\_\_\_  
REQUESTED DATE OF  
COVERAGE

**Section 2 – All fields on this page are optional**

**Answering these questions is your choice. You can't be denied coverage because you don't fill them out.**

Are you Hispanic, Latino/a, or Spanish origin? Select all that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> No, not of Hispanic, Latino/a, or Spanish origin | <input type="checkbox"/> Yes, Mexican, Mexican American, Chicano/a |
| <input type="checkbox"/> Yes, Puerto Rican                                | <input type="checkbox"/> Yes, Cuban                                |
| <input type="checkbox"/> Yes, another Hispanic, Latino, or Spanish origin |  |
| <input type="checkbox"/> I choose not to answer.                          |  |

What's your race? Select all that apply.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> White                   | <input type="checkbox"/> Black or African American | <input type="checkbox"/> American Indian or Alaska Native |
| <input type="checkbox"/> Asian Indian            | <input type="checkbox"/> Chinese                   | <input type="checkbox"/> Filipino                         |
| <input type="checkbox"/> Japanese                | <input type="checkbox"/> Korean                    | <input type="checkbox"/> Vietnamese                       |
| <input type="checkbox"/> Other Asian             | <input type="checkbox"/> Native Hawaiian           | <input type="checkbox"/> Samoan                           |
| <input type="checkbox"/> Guamanian or Chamorro   | <input type="checkbox"/> Other Pacific Islander    |   |
| <input type="checkbox"/> I choose not to answer. |  |   |

Select one if you want us to send you information in an accessible format.

- Braille     Large print     Audio CD

Please contact Providence Medicare Advantage Plans at 1-800-603-2340 or 503-574-8000 if you need information in an accessible format other than what's listed above. Our office hours are seven days a week, 8 a.m. to 8 p.m. (Pacific Time). TTY users can call 711.

Do you work?

- Yes     No

Does your spouse work?

- Yes     No

List your Primary Care Provider (PCP), clinic, or health center:

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## Paying your plan premiums

You can pay your monthly plan premium by mail each month. **You can also choose to pay your premium by having it automatically taken out of your Social Security or Railroad Retirement Board (RRB) benefit each month.**

### Please select a premium payment option:

- Get a monthly bill – Once you receive your first bill, you can choose a different payment option:
- + You can pay by credit/debit card or checking/savings account: One-time or recurring payments can be made via your myProvidence account at myProvidence.com or through the Providence website at [providence.org/premiumpay].
- + You can pay by phone: Self Service is available 24 hours a day, 7 days a week, at 1-888-821-2097, TTY: 711.
- Automatic deduction from your monthly Social Security or Railroad Retirement Board (RRB) benefit check.

I get monthly benefits from:  Social Security  RRB

(The Social Security/RRB deduction may take two or more months to begin after Social Security or RRB approves the deduction. You may receive an invoice for the first few months before the withholding begins. If Social Security or RRB does not approve your request for automatic deduction, we will send you a letter and paper bill for your monthly premiums.)

#### PRIVACY ACT STATEMENT

The Centers for Medicare & Medicaid Services (CMS) collects information from Medicare plans to track beneficiary enrollment in Medicare Advantage (MA) or Prescription Drug Plans (PDP), improve care, and for the payment of Medicare benefits. Sections 1851 and 1860D-1 of the Social Security Act and 42 CFR §§ 422.50, 422.60, 423.30 and 423.32 authorize the collection of this information. CMS may use, disclose and exchange enrollment data from Medicare beneficiaries as specified in the System of Records Notice (SORN) "Medicare Advantage Prescription Drug (MARx)", System No. 09-70-0588. Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.

## Attestation of Eligibility for an Enrollment Period

Typically, you may enroll in a Medicare Advantage plan only during the Annual Enrollment Period from October 15 through December 7 of each year. There are exceptions that may allow you to enroll in a Medicare Advantage plan outside of this period.

Please read the following statements carefully and check the box if the statement applies to you.

By checking any of the following boxes you are certifying that, to the best of your knowledge, you are eligible for an Enrollment Period. If we later determine that this information is incorrect, you may be disenrolled.

- I am new to Medicare.
- I am leaving employer or union coverage on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I recently had a change in my Extra Help paying for Medicare prescription drug coverage (newly got Extra Help, had a change in the level of Extra Help, or lost Extra Help) on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I am enrolling during the Annual Enrollment Period (October 15-December 7) or Special Enrollment Period.
- I am enrolled in a Medicare Advantage plan and want to make a change during the Medicare Advantage Open Enrollment Period (MA OEP) (January 1-March 31).
- I recently moved outside of the service area for my current plan or I recently moved and this plan is a new option for me. I moved on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I recently was released from incarceration. I was released on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I recently returned to the United States after living permanently outside of the U.S. I returned to the U.S. on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I recently obtained lawful presence status in the United States. I got this status on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I recently had a change in my Medicaid (newly got Medicaid, had a change in level of Medicaid assistance, or lost Medicaid) on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I belong to a pharmacy assistance program provided by my state.
- I recently left a PACE program on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I have both Medicare and Medicaid (or my state helps pay for my Medicare premiums) or I get Extra Help paying for my Medicare prescription drug coverage, but I haven't had a change.
- I am moving into, live in, or recently moved out of a Long-Term Care Facility (for example, a nursing home or long term care facility). I moved/will move into the facility on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_  
I moved/will move out of the facility on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- I recently involuntarily lost my creditable prescription drug coverage (coverage as good as Medicare's). I lost my drug coverage on (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_
- My plan is ending its contract with Medicare, or Medicare is ending its contract with my plan (insert date): \_\_\_\_/\_\_\_\_/\_\_\_\_

- I was enrolled in a plan by Medicare (or my state) and I want to choose a different plan. My enrollment in that plan started on (insert date): \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_
- I was enrolled in a Special Needs Plan (SNP) but I have lost the special needs qualification required to be in that plan. I was disenrolled from the SNP on (insert date): \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_

- I was affected by a weather-related emergency or major disaster (as declared by the Federal Emergency Management Agency (FEMA)). One of the other statements here applied to me, but I was unable to make my enrollment because of the natural disaster.
- I was impacted by a significant network change with my current plan and was notified on (insert date): \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_

If none of these statements applies to you or you're not sure, please contact Providence Medicare Advantage Plans at 1-800-603-2340 or 503-574-8000 (TTY users should call 711) to see if you are eligible to enroll. We are open seven days a week, 8 a.m. to 8 p.m. (Pacific Time).