PROVIDENCE Health Plan

PO Box 4649, Portland, OR 97208-4649

# 2021 Washington Application for Individual & Family Insurance

Thank you for choosing Providence Health Plan (PHP) for your individual health insurance coverage.

**THIS FORM IS FOR NEW ENROLLMENT ONLY. DO NOT USE THIS FORM IF:**

+ You currently have an active Providence Health Plan Individual & Family insurance plan in the state of Washington. To learn how to make changes to your existing plan, please see the attached Additional Information page.
+ You want to enroll with the Washington Health Benefit Exchange and/or need federal financial assistance to help pay your premiums. To determine if you qualify for federal assistance, you must apply for coverage at **WaHealthPlanFinder.org**. You can also call the Health Benefit Exchange at 1-855-923-4633 to learn more.
+ You're entitled to Medicare Part A and/or enrolled in Medicare Part B. For information about Providence medicare plans, please visit **ProvidenceHealthPlan.com/Medicare**.

**If you need assistance completing your application, contact your Insurance Agent/Producer or call the Providence Health Plan Sales team at 503-574-5000 or 1-800-988-0088, TTY: 711.**

## Before You Begin

### Here's some important information about this form.

**Everyone listed on this form will be enrolled in the same single plan.** A separate application is required for any family members who want coverage on different plans.

**All plans purchased using this application will expire December 31, 2021.** All plans are guaranteed renewable for the next plan year. We'll send you information at the end of the plan year, if you are eligible, about renewing your coverage for 2022.

**Learn about different plans, compare coverage and check rates at ProvidenceHealthPlan.com.**

**This form does NOT cancel any active coverage you might already have.** To avoid paying two premiums or having overlapping coverage, you need to cancel any currently active coverage you might have on a plan from either the Health Benefit Exchange or an employer, even if the policy is with Providence Health Plan.

**Once you've completed this form:**
Submit pages 1–6. If the form isn't signed, dated, fully completed, or if we need additional information, the date your coverage starts may be delayed. Your application will expire 60 days after the signature date, and we will not accept any postdated applications.



**DO NOT RETURN THIS PAGE TO PROVIDENCE HEALTH PLAN**

# Step 1 of 5: Specify Enrollment Period

**Select one of the following enrollment options:**

## Option 1:

☐ I'm enrolling for new coverage during **Open Enrollment** (11/1/2020–12/15/2020)

Open Enrollment is your opportunity to enroll for coverage without requiring a Qualifying Event.

We must receive your completed application **no later than 12/15/2020.** Your effective date will be 1/1/2021 upon timely receipt of your initial premium payment.

## Option 2:

☐ I'm enrolling for new coverage during a **Special Enrollment Period** (1/1/2021–12/31/2021)

You MUST have experienced one of the Qualifying Events listed below and submit your application and required documentation.
We must receive this completed application and required documentation **within 60 days** of the qualifying event.

_____/_____/_____
DATE OF QUALIFYING EVENT

Your **effective date** will be determined based on the type of qualifying event and the date we receive your completed application, conditioned on timely receipt of your initial premium payment. Your effective date cannot be prior to the qualifying event. Please see the attached **Additional Information page** to learn more.

**If you're applying outside of Open Enrollment (11/1/2020–12/15/2020), you MUST select a qualifying event:**

- ☐ Involuntary loss of individual or group coverage except for failure to pay the premium
- ☐ Marriage or state registered domestic partnership*
- ☐ Birth, adoption, placement for adoption or foster care of a child
- ☐ Qualfied Medical Child Support Order (QMCSO) or acquisition of legal guardianship
- ☐ Permanent move to a new PHP service area that offers different health plan options
- ☐ Loss of coverage as a dependent due to age
- ☐ Loss of coverage due to end of marriage or state registered domestic partnership*
- ☐ Involuntary loss of Medicaid or CHIP coverage
- ☐ Loss of Advance Premium Tax Credit (APTC) or Cost Sharing Reductions (CSR)
- ☐ Newly eligible for a state- or federal- sponsored premium assistance program
- ☐ Newly gains access to an individual coverage HRA (ICHRA) or is newly provided a qualified small employer health reimbursement arrangement (QSEHRA)
- ☐ Survivor of domestic abuse/violence or spousal abandonment and wants to enroll in a health plan separate from the abuser or abandoner
- ☐ Denial of Medicaid or CHIP eligibility determined after open enrollment ended or more than 60 days after a qualifying event

*A Domestic Partner must be at least 18 years of age. They must be a member of the Policyholder's same sex, unless one of the partners is at least 62 years of age, and they must have legally entered into a State Registered Domestic Partnership and obtained a Certificate of State Registered Domestic Partnership in accordance with Washington state law.

# Step 2 of 5: Provide Member Information

## Who is this application for? (Please choose one.)

- ☐ **Myself only:** You must be at least 18 years old and reside in our service area.
- ☐ **Myself and my spouse/state registered domestic partner*:** Includes you and your spouse or state registered domestic partner. Both must reside in our service area.
- ☐ **Myself and my children:** Includes you, your dependent children age 25 and younger, and disabled dependents. You, the Policyholder, must reside in our service area.
- ☐ **Myself and my family:** Includes you, your spouse or state registered domestic partner, your dependent children age 25 and younger, and disabled dependents. Both you and your spouse/domestic partner must reside in our service area.
- ☐ **My dependent(s) only:** Includes your spouse, your state registered domestic partner, and any dependent children through the age of 25 and younger. The responsible parent or legal guardian is the Policyholder. All enrolled dependents must reside in our service area.

*A Domestic Partner must be at least 18 years of age. They must be a member of the Policyholder's same sex, unless one of the partners is at least 62 years of age, and they must have legally entered into a State Registered Domestic Partnership and obtained a Certificate of State Registered Domestic Partnership in accordance with Washington state law.

## Applicant/Policyholder Information

The policyholder must be at least 18 years old, is financially responsible for the account and is the person authorized to make changes to the plan.

LAST _____ FIRST _____ MI _____ DATE OF BIRTH (MM/DD/YYYY) ____/____/____

SOCIAL SECURITY NUMBER _____ EMAIL ADDRESS _____ PHONE _____

Have you used any tobacco products in the last six months? ☐ Yes ☐ No
(Tobacco use is defined as an average of at least four times per week in the last six months, except for religious or ceremonial purposes.)

SEX (CHECK ONE) ☐ Male ☐ Female

PHYSICAL ADDRESS (NO P.O. BOX OR RETAIL/BUSINESS ADDRESSES) _____ APARTMENT/UNIT NUMBER _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

MAILING ADDRESS (IF DIFFERENT FROM HOME ADDRESS) _____ APARTMENT/UNIT NUMBER _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

# Step 3 of 5: List Dependents

## 01 | Dependent Information*:

Please include full, legal names. For a dependent-only plan, dependents must be younger than the age of 26 as of their effective date. **If any dependents do not reside at the Policyholder's home address, you must complete Section 2 below.**

1 LAST NAME | FIRST NAME, MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH ___/___/___
SEX: ☐ M ☐ F | USES TOBACCO?** ☐ Yes ☐ No | LIVES WITH POLICYHOLDER? ☐ Yes ☐ No

2 LAST NAME | FIRST NAME, MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH ___/___/___
SEX: ☐ M ☐ F | USES TOBACCO?** ☐ Yes ☐ No | LIVES WITH POLICYHOLDER? ☐ Yes ☐ No

3 LAST NAME | FIRST NAME, MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH ___/___/___
SEX: ☐ M ☐ F | USES TOBACCO?** ☐ Yes ☐ No | LIVES WITH POLICYHOLDER? ☐ Yes ☐ No

4 LAST NAME | FIRST NAME, MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH ___/___/___
SEX: ☐ M ☐ F | USES TOBACCO?** ☐ Yes ☐ No | LIVES WITH POLICYHOLDER? ☐ Yes ☐ No

5 LAST NAME | FIRST NAME, MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH ___/___/___
SEX: ☐ M ☐ F | USES TOBACCO?** ☐ Yes ☐ No | LIVES WITH POLICYHOLDER? ☐ Yes ☐ No

*If you have additional family members to be enrolled, please include them on a separate sheet with this application.
**Tobacco use is defined as an average of at least four times per week in the last six months, except for religious or ceremonial purposes.

## 02 | Dependent(s) Home Address(es) if Different from Policyholder:

1 DEPENDENT'S LAST NAME | DEPENDENT'S FIRST NAME | MI

DEPENDENT'S HOME ADDRESS | APARTMENT/UNIT NUMBER

CITY | STATE | ZIP | COUNTY

2 DEPENDENT'S LAST NAME | DEPENDENT'S FIRST NAME | MI

DEPENDENT'S HOME ADDRESS | APARTMENT/UNIT NUMBER

CITY | STATE | ZIP | COUNTY

# Step 4 of 5: Choose a Plan

**You can learn more about each of the medical plans listed below by reading their corresponding Summary of Benefits and Coverage (SBC) at ProvidenceHealthPlan.com/sbc.**

| APPLICABLE COUNTIES | NETWORK | MEDICAL PLAN (CHECK ONE) |
|---|---|---|
| **Benton, Clark, Franklin, Spokane, Thurston, Walla Walla** | **Choice** | ☐ Columbia 1500 Gold<br>☐ Columbia 4500 Silver<br>☐ Columbia 8550 Bronze<br>☐ Providence Cascade Gold<br>☐ Providence Cascade Silver<br>☐ Providence Cascade Bronze |

**You will need to choose a Medical Home and a Primary Care Provider (PCP) upon enrollment. To choose from available Medical Homes, PCPs, and doctors in your area, you can visit ProvidenceHealthPlan.com/findaprovider. To learn about Medical Homes, please see the attached Additional Information page.**

# Step 5 of 5: Read, Sign & Submit

## Certification of Completion and Correctness

I affirm that the answers given in this Application for Coverage are complete and correct. I am providing these answers as part of the application procedure required by Providence Health Plan (PHP) to enroll for insurance coverage.

I understand that if this application contains any intentional material misstatements or omissions, other than misstatements or omissions related to the use of tobacco products, PHP may rescind, modify or cancel the contract, and/or take any other legal action available to it by law. I understand that misstatements or omissions related to tobacco use may result in rate modification, to the extent permissible under state and federal law. I will promptly inform PHP in writing if anything happens before my coverage takes effect that makes this application incomplete or incorrect.

I understand and agree that no coverage shall be in force until the effective date determined by PHP and that PHP may contact me to clarify answers on this application.

As the applicant, I understand I have the right to inspect the information in my file. I understand that I can visit ProvidenceHealthPlan.com to educate myself about PHP's privacy practices. I understand that I can get a copy of PHP's Notice of Privacy Practices by going to ProvidenceHealthPlan.com and selecting "Notice of Privacy Practice" or by calling Customer Service at 503-574-7500.

**Sign on next page →**

# Signature

1. I understand that this is an individual health insurance contract and I verify that neither my employer nor any third party will be paying the premium on this policy except as permitted by state or federal regulation.
2. I understand that it is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.
3. I understand that I must update my information with Providence Health Plan anytime there are changes from what I wrote on this application.
4. I verify that I am not entitled to Medicare Part A and/or enrolled in Medicare Part B. (The federal government does not allow health plans to issue Individual coverage that duplicates coverage available through Medicare.)
5. I am the parent or legal guardian of all dependent children listed on this application.
6. I verify that the home address I provided on this application for myself is accurate, as well as any other address provided by me for any dependents included on this application.
7. I affirm that if I choose a medical plan without pediatric dental coverage, I will obtain pediatric dental coverage through a separate Marketplace-certified pediatric dental plan, and that I will notify Providence Health Plan if I do not obtain coverage.
8. I understand that:
   - + Providence Health Plan will send me an offer of coverage in the mail containing terms for initial premium payment.
   - + I need to pay my initial premium payment by the due date specified on my offer of coverage to effectuate my policy.
   - + After my policy has been effectuated, Providence Health Plan will send me a legal contract.
9. I understand that this application does not terminate other coverage through the Health Benefit Exchange, Providence Health Plan or other carriers.

**By signing, I agree to the above conditions. Policyholder signature and date required. Signature is considered valid only if it is hand written ("wet") or e-signed with approved third-party software.**

SIGNATURE OF POLICYHOLDER, LEGAL GUARDIAN OR POWER OF ATTORNEY

_____/_____/_____
DATE (MM/DD/YY)

PRINT NAME

☐ Signed by Policyholder Applicant for Spouse or Domestic Partner

SIGNATURE OF SPOUSE OR DOMESTIC PARTNER (IF APPLICABLE)

**A copy of legal guardianship or power of attorney must accompany this form if not signed by the Policyholder.**

## For Producer Use Only

I, (the producer) certify I have explained the eligibility provisions to the applicant. I have not made any statements about benefits, conditions or limitations of the contract except through written material furnished by Providence Health Plan.

I have informed the applicant that the effective date of coverage is assigned only by Providence Health Plan and provided the Washington Disclosure Information required. I certify that the information supplied to me by the applicant has been truly and accurately recorded here. All fields are required.

PRODUCER NAME

AGENCY NAME

PRODUCER NPN

EMAIL ADDRESS

_____/_____/_____
DATE (MM/DD/YY)

PRODUCER SIGNATURE

# Submission Instructions

### 01 Review your completed application to make sure you didn't miss anything.

Remember: if your application is incomplete, lacks a signature or signature date, or if additional information is required your effective date may be delayed. Your application will expire 60 days after the signature date, and we do not accept any postdated applications.

### 02 Mail pages 1–6 to:

Providence Health Plan
P.O. Box 4649
Portland, OR 97208-4649

**or**

### Email pages 1–6 to:

phpindapp@providence.org

### 03 What happens now?

+ We will send you an offer of coverage that will include the amount of your initial premium payment and when it's due.
+ In order for your coverage to take effect, we must receive your initial premium payment by the due date indicated in your offer of coverage.
+ We suggest making a copy of this completed application for your records.

# Additional Information

## What is a Medical Home?

When you enroll in a Columbia or Cascade plan, you are required to choose a Medical Home (also known as a Primary Care Home). A Medical Home is a cooperative, patient-centered clinic made up of providers and staff who work with you to address your physical & mental health needs and goals. The Medical Home you choose coordinates all elements of your care across hospitals, specialists, pharmacies, home health services, and community resources to ensure greater accessibility, shorter wait times, and an integrative approach to your health. A referral from your Medical Home is required to see a specialist.

## I'm signing up during a Special Enrollment Period due to a Qualifying Event. When will my coverage take effect?

Applications received with Qualifying Events will be given an effective date according to the table below. **Note: If the qualifying event is birth, adoption, placement for adoption or foster care of a child, or a court order, coverage will be effective from the date of the event. If you would prefer a regular prospective effective date based on the table below, please call Membership Accounting at 503-574-5791 for further instructions.** For further instructions and details related to a Special Enrollment Period (SEP), visit **ProvidenceHealthPlan.com/qe**.

| Date we receive your application | **1st–15th of the month**<br>Example: We receive your application on March 12th. | **16th–last day of the month**<br>Example: We receive your application on March 28th. |
|---|---|---|
| Coverage effective date | **1st day of the following month**<br>Example: Your coverage will start on April 1st. | **1st day of the 2nd following month**<br>Example: Your coverage will start on May 1st. |
| Due date for your initial premium payment<br>(Refer to your offer of coverage for more information) | **Coverage effective date**<br>Example: We received your first payment prior to April 1st. | **Coverage effective date**<br>Example: We received your first payment prior to May 1st. |

## How do I make changes to an existing plan?

If you are an active Individual & Family Plan policyholder in the state of Washington and would like to make changes to your current plan, visit **ProvidenceHealthPlan.com/forms** to complete an Individual & Family Plan Change Form. Please note that outside of Open Enrollment (11/1/2020-12/15/2020), some plan changes require a Special Enrollment Qualifying Event (described on page 1).

This application form is only for new enrollment in an Individual & Family Plan purchased directly from Providence Health Plan. That means if you are an active member and submit this application for new enrollment, you will be enrolled in a new policy which will result in duplicate coverage and two premium payments.



**DO NOT RETURN THIS PAGE TO PROVIDENCE HEALTH PLAN**

PROVIDENCE Health Plan

# Non-discrimination Statement

**Providence Health Plan and Providence Health Assurance comply with applicable Federal civil rights laws and do not discriminate on the basis of race, color, national origin, age, disability, or sex. Providence Health Plan and Providence Health Assurance do not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.**

## Providence Health Plan and Providence Health Assurance:

Provide free aids and services to people with disabilities to communicate effectively with us, such as:

+ Qualified sign language interpreters
+ Written information in other formats (large print, audio, accessible electronic formats, other formats)

Provide free language services to people whose primary language is not English, such as:

+ Qualified interpreters
+ Information written in other languages

If you are a Medicare member who needs these services, call 503-574-8000 or 1-800-603-2340. All other members can call 503-574-7500 or 1-800-878-4445. Hearing impaired members may call our TTY line at 711.

## Filing a Grievance

If you believe that Providence Health Plan or Providence Health Assurance has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with our Non-discrimination Coordinator by mail:

**Providence Health Plan**
**and Providence Health Assurance**
**Attn: Non-discrimination Coordinator**
**PO Box 4158**
**Portland, OR 97208-4158**

# Language Access Information

ATTENTION: If you speak English, language assistance services, free of charge, are available to you. Call 1-800-603-2340 (TTY: 711).

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-603-2340 (TTY: 711).

注意：如果您使用繁體中文, 您可以免費獲得語言援助服務. 請致電 1-800-603-2340 (TTY: 711)

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-603-2340 (TTY: 711).

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-800-603-2340 (TTY: 711) 번으로 전화해 주십시오.

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-800-603-2340 (телетайп: 711).

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-800-603-2340 (TTY: 711).

УВАГА! Якщо ви розмовляєте українською мовою, ви можете звернутися до безкоштовної служби мовної підтримки. Телефонуйте за номером 1-800-603-2340 (телетайп: 711).

ប្រយ័ត្ន៖ បើសិនជាអ្នកនិយាយ ភាសាខ្មែរ, សេវាជំនួយផ្នែកភាសា ដោយមិនគិតឈ្នួល គឺអាចមានសំរាប់បំរើអ្នក។ ចូរ ទូរស័ព្ទ 1-800-603-2340 (TTY: 711)។

注意事項：日本語を話される場合、無料の言語支援をご利用いただけます. 1-800-603-2340 (TTY:711）まで、お電話にてご連絡ください.

ማስታወሻ: የሚናገሩት ቋንቋ ኣማርኛ ከሆነ የትርጉም እርዳታ ድርጅቶች፣ በነጻ ሊያግዝዎት ተዘጋጀተዋል፡ ወደ ሚከተለው ቁጥር ይደውሉ 1-800-603-2340 (መስማት ለተሳናቸው: 711).

XIYYEEFFANNAA: Afaan dubbattu Oroomiffa, tajaajila gargaarsa afaanii, kanfaltiidhaan ala, ni argama. Bilbilaa 1-800-603-2340 (TTY: 711).

ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم 1-800-603-2340 (رقم هاتف الصم والبكم: TTY: 711).

ਧਿਆਨ ਦਿਓ: ਜੇ ਤੁਸੀਂ ਪੰਜਾਬੀ ਬੋਲਦੇ ਹੋ, ਤਾਂ ਭਾਸ਼ਾ ਵਿੱਚ ਸਹਾਇਤਾ ਸੇਵਾ ਤੁਹਾਡੇ ਲਈ ਮੁਫਤ ਉਪਲਬਧ ਹੈ। 1-800-603-2340 (TTY: 711) 'ਤੇ ਕਾਲ ਕਰੋ।

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-603-2340 (TTY: 711).

ໂປດຊາບ: ຖ້າ ວ່າ ທ່ ານເວ້ ົ າພາສາ ລາວ, ການບ ໍ ລິການຊ່ ວຍເຫຼ ືອ ດ້ ານພາສາ, ໂດຍ ່ ບເສ ັ ຽ ຄ່ າ, ແມ ່ ນມ ີ ພ ້ ອມໃຫ ້ ທ ່ ານ. ໂທຣ 1-800-603-2340 (TTY: 711).

ATENȚIE: Dacă vorbiți limba română, vă stau la dispoziție servicii de asistență lingvistică, gratuit. Sunați la 1-800-603-2340 (TTY: 711).

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-800-603-2340 (ATS: 711).

เรียน: ถ้าคุณพูดภาษาไทยคุณสามารถใช้บริการช่วยเหลือทางภาษาได้ฟรี โทร 1-800-603-2340 (TTY: 711)

**توجه**: اگر به زبان فارسی گفتگو می کنید، تسهیلات زبانی بصورت رایگان برای شما فراهم می باشد. با 1-800-603-2340 (TTY: 711) تماس بگیرید.